



Early Years Care

## Enrolment & Orientation Survey

Child's Name:

\_\_\_\_\_

Date:

\_\_\_\_\_

YES	NO	N/A	Are families invited and encouraged to visit and become familiar with the service before their child starts?
YES	NO	N/A	Are families encouraged to talk with the nominated supervisor & Educators about the values and expectations they hold in relation to their child's learning?
YES	NO	N/A	Are families encouraged to share information about other child-related services accessed by the family?
YES	NO	N/A	Are families encouraged to share their understanding of their child's strengths, interests, abilities and needs?
YES	NO	N/A	Are families be encouraged to stay with their child for as long as needed during the settling-in period and contact their child's primary Educator during the day if they wish?
YES	NO	N/A	Are Educators assisting families to develop and maintain a routine for saying goodbye to their child?
YES	NO	N/A	Are children who are distressed at separating from their family being held and comforted, or being closely observed and offered reassurance?
YES	NO	N/A	Are Educators sharing information with families about how their child is settling in to the service?
YES	NO	N/A	Does the enrolment form meet Regulations

**QA Standard 6.1.1** – Engagement with the service – Families are supported from enrolment to be involved in the service and contribute to service decisions